

UNIFORM PRETRIAL NOTICE
FOR DISTRICT JUDGE SHELLY D. DICK

I. PRETRIAL ORDER REQUIREMENTS

Counsel for the Plaintiff(s), with the cooperation and assistance of all other counsel and any unrepresented parties, shall prepare a written *Pretrial Order* in this case to be signed by all counsel of record and then submitted to the Court fourteen (14) days prior to the final pretrial conference. In the event that there is any disagreement with the content of the *Pretrial Order* or any part thereof, the objecting counsel or party shall attach an *Opposition* to the *Pretrial Order* prior to its submission to the Court. An example of a completed *Pretrial Order*, approved as to form for use in this Court, is attached to this Notice.

The *Pretrial Order* shall contain the following information:

1. The specific statute(s) or other authority upon which federal subject matter **JURISDICTION** is founded and any jurisdictional questions raised by any party.
2. A list of all pending **MOTIONS**, if any, and specific issues raised in those pending motions.
3. A *brief* statement of the **PLAINTIFF'S CLAIMS**.
4. A *brief* statement of the **DEFENDANT'S CLAIMS**.
5. A *brief* statement of the **CLAIMS OF OTHER PARTIES**, if any.
6. **FACTS ESTABLISHED** by pleadings or by stipulation of counsel.
7. (a) A list of all **EXHIBITS** (except documents for impeachment only) to be offered in evidence by all parties.
(b) As to each listed exhibit, a representation that:
 - i. There are, or are not, objections to the **AUTHENTICITY** of the exhibit and the reasons therefore; and

- ii. Objections, if any, to the **ADMISSIBILITY** of exhibits need **not** be addressed in the *Pretrial Order*, but will instead be presented to the Court by motions in limine and pretrial memoranda to be filed at a time to be set by the Court at the pretrial conference.
8.
 - (a) List all **WITNESSES** for each party, including their names, addresses, and a brief statement as to the nature of their expected testimony together with a representation whether they **WILL** be called to testify or **MAY** be called to testify.
 - (b) **WILL CALL** witnesses shall be produced or subpoenaed by the party listing them and made available during the trial in order that such witnesses may be available to opposing counsel as witnesses even if not actually called upon to testify by the party so listing them. This is intended to eliminate the necessity of opposing counsel having to subpoena the same witnesses who are being voluntarily produced or subpoenaed by the party listing them as "will call" witnesses.
 - (c) **MAY CALL** witnesses shall be listed on the *Pretrial Order*, but there is no obligation to have may-call witnesses subpoenaed and present for the trial.
 - (d) The parties shall designate which of the witnesses, if any, will testify by **WRITTEN OR VIDEOTAPE DEPOSITIONS**. Where written or video depositions are to be used, the parties shall designate for the Court and all other parties those portions of the deposition which are to be read or shown to the jury not later than ten (10) days prior to trial. Only those portions of the deposition which are necessary to a party's case shall be read or played to the jury. Where a video deposition is used, the parties shall file into evidence a written transcript of the deposition. Video-tape depositions to be used during trial must be edited to a **MAXIMUM OF THIRTY (30) MINUTES**. Depositions to be introduced or read at trial must be excerpted to a **MAXIMUM OF THIRTY (30) PAGES**. A reader must be provided by the party who intends to have a transcript read during trial.
 - (e) Objections contained within written or videotaped depositions shall be edited out of the tape or transcript. Any deposition objections which require a ruling by the Court shall be submitted to the Court twenty (20) days prior to trial.
9. State any proposed **AMENDMENTS** to the pleadings and what objections, if any, there may be to any proposed amendments.

10. State any **ADDITIONAL MATTERS** which may aid in the disposition of the case, including, e.g., settlement possibilities, whether the parties wish to engage in a summary jury trial, arbitration, mediation and/or trial before the United States Magistrate Judge, and an estimate of the probable length of the trial.
11. **State** whether this matter is a jury or a non-jury trial.
12. Estimate the length of time each side requires for the presentation of their evidence.
13. Except for good cause shown, only exhibits and witnesses listed in the *Pretrial Order*, or permitted to be listed in an amendment to the *Pretrial Order*, shall be admitted in evidence or allowed to testify.

II. ADDITIONAL INSTRUCTIONS

1. **JOINT JURY INSTRUCTIONS/INTERROGATORIES.** The parties in a jury case shall file with the Clerk of Court joint jury instructions twenty-one (21) days prior to trial. The term "joint jury instructions" shall be construed to include a joint verdict or interrogatory form. **NO SEPARATE FILINGS** are allowed as to the joint jury instructions and interrogatories - **all submissions must be joint** with disagreements footnoted with case authority and pinpoint cite. All pattern instructions taken from the latest Edition of the 5th Circuit Pattern Instructions may be referenced by number and edition used.

2. Please be advised that courtroom 3 is a fully equipped electronic courtroom. Exhibits shall be presented to the jury by a laptop connect or by conventionally presenting exhibits using the electronic document camera. Counsel shall contact Judge Dick's Courtroom Deputy, Dana Bonaventure at (225) 389-3636, so that training in the use of this equipment can be scheduled and completed prior to trial.

UNITED STATES DISTRICT COURT

MIDDLE DISTRICT OF LOUISIANA

PLAINTIFF, ET AL.

CIVIL ACTION

VERSUS

NO. 13-000-SDD

DEFENDANT, ET AL.

UNIFORM PRETRIAL ORDER

Pursuant to Rule 16 of the Federal Rules of Civil Procedure, a Pretrial Conference was conducted in this proceeding by Shelly D. Dick, United States District Judge, on the day of _____, 2013.

PRESENT:

Appeared as Trial Counsel for Plaintiff(s):

Appeared as Trial Counsel for Defendant(s):

1. JURISDICTION

This Court has subject matter jurisdiction in this proceeding under the provisions of 28 USC §1332. The Plaintiff is a citizen of the State of Louisiana and the Defendant is a citizen of the State of Illinois and the amount in controversy exceeds, exclusive of interest and costs, the necessary jurisdictional amount.

2. MOTIONS

There are no pending motions. The Defendant will file a *Motion in Limine* to exclude certain photographs from evidence at trial on the basis that they are unnecessarily gruesome and unlikely to assist the jury in resolving any disputed issues of fact.

3. PLAINTIFF'S CLAIMS

The Plaintiff claims that he was seriously injured in an automobile accident in Baton Rouge, Louisiana, on October 19, 1996, and that the accident was caused by the negligence and fault of the Defendant driver who ran into the rear of the Plaintiff's automobile after he had stopped for a red light. The Plaintiff also contends that his injuries in the accident required a long period of hospitalization and made it impossible for him to return to his regular employment as a truck driver for six months, all of which resulted in significant loss of income and out-of-pocket medical and hospital expenses.

4. DEFENDANT'S CLAIMS

The Defendant denies that he was negligent or otherwise at fault for the occurrence of the accident for which the Plaintiff has filed suit, and also claims that the Plaintiff had serious health problems for many years prior to the accident and that these problems were not caused or aggravated by any injuries he sustained in the accident.

5. CLAIMS OF OTHER PARTIES

None.

6. ESTABLISHED FACTS

- (1) The Plaintiff and Defendant were involved in an automobile accident in Baton Rouge, Louisiana, on October 19, 1996.

(2) The Plaintiff was hospitalized in the Baton Rouge General Hospital from October 19, 1996 to November 30, 1996.

(3) The Plaintiff incurred medical and hospital expenses of \$63,480 from October 19, 1996 to March 30, 1997.

7. EXHIBITS

(a) Plaintiff's Exhibits:

EXHIBIT NO.	DESCRIPTION	Grounds for Objection to Authenticity	Grounds for Objection to Admissibility
Exhibit 1	Photograph of Defendant at scene following accident	Stipulated	Objection to relevance
Exhibit 2	Photograph of accident scene	Objection to authenticity: no evidence of date, time and identity of photographer	Objection to relevance
Exhibit 3	Automobile Insurance Policy	Stipulated	Stipulated
Exhibit 4	Medical Records of Plaintiff from Baton Rouge General	Stipulated	Stipulated
Exhibit 5	Medical Records of Plaintiff from Acadian Ambulance	Stipulated	Stipulated

(b) Defendant's Exhibits:

EXHIBIT NO.	DESCRIPTION	Grounds for Objection to Authenticity	Grounds for Objection to Admissibility
Exhibit 1	Photograph of damage to Defendant's vehicle	Stipulated	Stipulated
Exhibit 2	Photograph of accident scene	Objection to authenticity: does not accurately depict the scene of accident	Objection to relevance
Exhibit 3	Medical Records of Defendant from Acadian Ambulance	Stipulated	Stipulated

8. WITNESSES

(a) Plaintiff's Will-Call Witnesses:

- (1) Paul Plaintiff
125 Mulberry Street
Baton Rouge, Louisiana

Plaintiff will testify about the accident and his injuries.

- (2) Paulette Plaintiff
125 Mulberry Street
Baton Rouge, Louisiana

Plaintiff's wife will testify about her husband's injuries.

- (3) Walter Witness
128 Mulberry Street
Baton Rouge, Louisiana

This is an eyewitness who will testify about the accident.

- (4) Dr. Tom Terry
350 Medical Plaza
Baton Rouge, Louisiana

The Plaintiff's treating physician will testify about his injuries.

- (5) Edwin Employer
ABC Manufacturing
150 Industrial Boulevard
Baton Rouge, Louisiana

The Plaintiff's employer will testify about his lost wages.

- (6) Danny Defendant
140 Elm Street
Baton Rouge, Louisiana

The Defendant will testify about how the accident occurred under cross-examination.

(b) Plaintiff's May-Call Witnesses:

- (1) Virginia Smith
165 Sharp Road
Baton Rouge, Louisiana 70815

Plaintiff's neighbor may testify about Plaintiff's activities prior to and after the accident.

(c) Defendant's Witnesses:

- (1) Danny Defendant
125 Mulberry Street
Baton Rouge, Louisiana

Defendant will testify about the accident.

- (2) Paul Plaintiff
125 Mulberry Street
Baton Rouge, Louisiana

Plaintiff will testify about the accident and his injuries under cross-examination.

- (3) William Witness
130 Mulberry Street
Baton Rouge, Louisiana

This is an eyewitness and will testify about the accident.

- (4) Dr. John Smith
Ascension General Hospital
290 Worthy Road
Gonzales, Louisiana

The Plaintiff's former treating physician will testify about his health prior to and after the accident.

- (5) Sgt. Tom Trooper
Baton Rouge Police Department
Baton Rouge, Louisiana

Sgt. Trooper will testify about his investigation of the accident.

9. AMENDMENTS

None.

10. ADDITIONAL MATTERS

1. This matter is designated as a **jury** trial.
2. The parties estimate the case can be tried in one day and have considered the possibility of settlement.
3. Plaintiff's presentation of evidence will require 1 day (or you may denote hours). Defendant's presentation will require 4 hours.

DATE

ATTORNEY FOR PLAINTIFF

DATE

ATTORNEY FOR DEFENDANT

EXAMPLE