



U.S. District Courts – Middle District of Louisiana

REQUEST FOR PROPOSAL

2016-LAMD-0003

The Middle District of Louisiana is in need of carpet replacement and painting in the chambers of a magistrate judge on the second floor of the Russell B. Long Federal Building and Courthouse, 777 Florida Street, Baton Rouge, Louisiana 70801.

A purchase order shall be issued for the total cost of project and awarded on the basis of “*technically acceptable lowest price*” firm fixed offer, and shall be subject to the judiciary’s **open market** terms and conditions.

All work shall comply with this Statement of Work.

Remove and dispose of all wall covering throughout chambers

Prep walls, paint two coats; skim coat (Level 5 finish requested)

Remove carpet throughout chambers and dispose

Provide and install cove base as needed

Furniture Removal and Reinstall

This purchase shall be pursuant to the availability of funds. If funds are not available, each vendor will be contacted to advise them that this project shall be cancelled. Furthermore, the court reserves the right to commit funds for all or part of the work areas outlined in the statement of work.

Contractor is required to give U.S. District Court, Middle District of Louisiana, a timeframe of when work will begin and end. Commencement of the work should be coordinated with the magistrate judge's schedule. Contractor **must provide insurance certificate prior to job start date.**

Work may be conducted from 7:30am through 5:00pm, Monday through Friday. Weekend work is prohibited.

Employee's names and driver's license numbers should be submitted to the contracting officer prior to the job start date. This information will be given to Court Security Officers.

Statement of Work

- (1) Suite 278 - Paint and Carpet of Magistrate Judge Chambers (approximate area – 1600 sf)

Remove and dispose of wall covering (Reception area, one law clerk office, conference room, kitchen, and two restrooms). Note: There may be multiple layers of wallpaper to remove.

Prep walls

Paint (color to be determined); two coats; Level 5 finish

- (2) Remove and dispose of existing carpet and pad (Reception area, two law clerk offices, conference room, and judge's private office)

Provide and install broadloom (roll-down) carpet and pad (color to be determined)

Contractor may provide carpet samples

- (3) Provide and install cove base as needed

- (4) Furniture will need to be removed and returned to original location

Proposals are requested by COB Friday, March 4, 2016.

Mandy Whittington, Contracting Officer


Russell B. Long United States Courthouse
777 Florida Street
Suite 139
Baton Rouge, LA 70801
(225) 389-3527
