

Video Conference Request Form

Attorney Information

Name:	Bar Role Number:	
Email:	Phone Number:	

Case Information

Judge:	
Case Number:	

Video Conference Information

Date:	Courtroom:	
Start Time:	End Time:	
Test Call Date:	Test Call Time:	

Technical Information

Technical Contact Name:	Phone Number:		
Email:			
Remote Site Location:			
Equipment Used: (Polycom/Tandberg)			
Site IP Address or ISDN Number:	Network Connection:	Private or	Public

Comments:

