

EXHIBITS TO AND EXHIBIT LISTS FOR PLEADINGS

If a party files a pleading, motion, memorandum, opposition, or other brief (“*Pleading*”) in this division, and if that *Pleading* attaches exhibits for consideration, that party must file in CM/ECF as a separate attachment to that *Pleading* an Exhibit List that provides (a) the caption, (b) a descriptive title, (c) a list of exhibit numbers or letters, and (d) corresponding descriptions for each exhibit. An example of an Exhibit List is attached to this Division Rule below.

As a general rule, each exhibit should be filed separately; the parties should not file *in globo* exhibits. However, attachments to exhibits like affidavits and depositions may be filed with the affidavit or deposition, but the Exhibit List should reflect those sub-attachments.

Additionally, each exhibit filed in CM/ECF must have a description on the docket sheet that matches the description provided by the party in the Exhibit List.

For more information, please see the Court’s Administrative Procedures available [here](#). If there is any conflict between those Administrative Procedures and this Division Rule, this Division Rule controls.

**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF LOUISIANA**

JOHN SMITH

VERSUS

ABC COMPANY

CIVIL ACTION

NO. 24-4321-JWD-RLB

**EXHIBIT LIST FOR PLAINTIFF'S
MEMORANDUM IN OPPOSITION
TO MOTION FOR SUMMARY JUDGMENT**

<u>Exhibit No.</u>	<u>Description</u>
Ex. 1	Affidavit of Plaintiff John Smith
Ex. 1-A	Pictures of Job Site
Ex. 1-B	Pictures of Plaintiff's Injuries
Ex. 2	Deposition of John Doe
Ex. 3	CGL Policy No. 12-456789
Ex. 4	Plaintiff's Certified Medical Records from Dr. Miller
Ex. 5	Employment Contract Between Plaintiff John Smith and Defendant ABC Co.
Ex. 6	Defendant ABC Co.'s Safety Policies