



# United States District Court

- If your name or address has changed, please indicate correction here or online.
- If the juror is deceased, write "deceased" in this section or online and return.

**BAR CODE AREA**

**Participant Number:**

**Save time and money by completing this form on the court's website.**

## FOR OFFICIAL USE

Jurors please do not write in this space.

**Q** ☐ **X** ☐ **E** ☐ **D** ☐

**County/Parish/Borough/District/Ward**  
where you live

**Phone Number**

**Email**

I agree to receiving text message notifications to the phone number above.

**Yes** ☐ **No** ☐

## JUROR QUALIFICATION FORM

Dear Prospective Juror:

Your name has been chosen at random and you are being considered for jury service in the United States District Court. Trial by jury is a fundamental right in our system of justice. Jury service is, therefore, both a right and a duty of every United States citizen.

Please complete this form, or do so online at the court's website noted above. Instructions for completing the form online accompany the online form. If you prefer to complete this paper form, you must complete both sides of this paper form so the court can determine whether you are eligible to serve as a juror under federal law. **Answer all questions, sign, date and return this form in the enclosed envelope or complete the form online within ten days.**

**It is very important that you return this form fully completed or complete the online form within ten days.** Otherwise, you may be legally required to report at your expense for completion of the form at the court.

**If you are unable to fill out this form, either on paper or online, someone else may do it for you if that person indicates in the "Remarks" section why it was necessary for him or her to do so.**

**Do not attach anything to this form.** Please write your comments in the "Remarks" section.  
**Do not ask to be excused by telephone.**

If you are called for service, you will receive a reimbursement for mileage, and when applicable, lodging. Unless you are a federal government employee, you will also receive an attendance fee for each day of service.

Finally, if your address changes after you have returned this form, please notify us promptly online or through U.S. Mail, addressing it to "**Attention: Jury Administrator**" and sending it to the address set out at the top of this form.

- Use a black or blue ink pen that does not soak through the paper;
- Fill in the ovals completely;
- Do not write in margins; and
- Sign the form.

1. Are you a citizen of the United States? **Yes** ☐ **No** ☐

2. Are you 18 years of age or older? **Yes** ☐ **No** ☐

Give your age \_\_\_\_\_

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

3. a. Has your primary residence for the past year been in **Yes** ☐ **No** ☐

b. Has your primary residence for the past year been in **Yes** ☐ **No** ☐  
of

If "No" to either question, see the notes to the right.

4. a. Do you speak the English language? **Yes** ☐ **No** ☐

b. Do you read, write, and understand the English language well enough to complete this form without help? **Yes** ☐ **No** ☐

If it is necessary to explain your answers to either Question 4a or 4b, provide explanation in remarks to the right.

Continued on Back



## REMARKS

**Question 3 – Residence.** Name the other states or counties in which you lived during the last year and give dates.

**Question 4 – Language Remarks.**

5. Are any criminal charges now pending against you for a violation of state or federal law punishable by imprisonment for more than one year (a felony)? Yes ☐ No ☐
6. Have you ever been convicted of or sentenced for a state or federal crime punishable by imprisonment for more than one year (a felony)? Yes ☐ No ☐
7. Answer if your response to **Question 6** is "Yes." Have your rights to serve on a jury been restored or can you otherwise show that you are not disqualified from serving on a jury due to your conviction? (If "Yes," explain in the notes to the right.) Yes ☐ No ☐
8. Do you have any physical or mental disability that would interfere with or prevent you from serving as a juror? (If "Yes," see instructions to the right for Question 8.) Yes ☐ No ☐
9. Ethnicity: Are you Hispanic or Latino? Yes ☐ No ☐
10. Race: Please indicate your race by marking all that apply. (See the notes to the right for Question 10.)
- ☐ Black/African American ☐ Asian
- ☐ American Indian/Alaska Native ☐ White
- ☐ Native Hawaiian/Pacific Islander

☐ Other, Specify:

11. Sex: Male ☐ Female ☐

12. Occupation (List occupation and employer below.)

a. Are you currently employed? Yes ☐ No ☐

b. Are you employed by the U.S. government? (This does not include U.S. Postal Service employees.) Yes ☐ No ☐

Occupation

Employer Name and Phone Number

13. Are you employed on a paid, full-time basis as an:

a. Elected public official of the United States, state, or local government or directly appointed by one elected to office. Yes ☐ No ☐

b. Member of any non-federal government police or fire department. Yes ☐ No ☐

c. Member in active service of the U.S. armed forces. Yes ☐ No ☐

14. Grounds for Excuse

It is possible that you could be excused from jury service if one or more of the categories listed to the right applies to you. If any of the categories apply to you AND you wish to be excused as a result, fill in the oval for the excuse(s) that apply. If you do not wish to be excused, do not fill in any of the ovals to the right.

1 ☐ 2 ☐

3 ☐ 4 ☐

5 ☐ 6 ☐

7 ☐ 8 ☐

15. Signature and Date

9 ☐ 10 ☐

Sign and date this form. If another person completed this form, that person must indicate his or her name, and the reason why in the "Remarks" section on the front of this form.

I declare under penalty of perjury that all answers are true to the best of my knowledge and belief. (Sign and date below.)

Sign Here

Date

**Questions 5, 6, and 7 – Criminal Record.** A felony is a crime for which you could be sentenced to imprisonment for at least one year. If your answer to either Question 5 or 6 is "Yes," please show below: (a) date(s) of the offense(s), (b) date(s) of the conviction(s) (or date(s) of pending charge(s)), (c) nature of the offense(s), (d) the sentence(s) imposed (if a conviction), and (e) the name(s) of the court(s).

One is subject to disqualification from jury service only for criminal offenses punishable by imprisonment for more than one year. It is the possible sentence, and not the actual sentence, which determines your eligibility to serve on a jury. If you have been convicted of a felony, but are still eligible to serve on a jury (either because your rights were restored, or because your rights were never lost) you should enter comments here to show that you are eligible to serve. If you need additional space, please use the REMARKS section on the front of this form. **NOTE - Answer Question 7 only if your answer to Question 6 is "Yes."**

**Question 8 – Your Health.** If you claim a mental or physical disability, please explain here. If you have a disability that would affect, but not prevent, your service as a juror, please advise. If you need additional space, please use the REMARKS section on the front of this form.

**Questions 9, 10, and 11 – Ethnicity, Race, and Sex.** Your answers to these questions are required solely to avoid discrimination in jury selection and have absolutely no bearing on your eligibility for jury service. By answering these questions, you help the federal court check and observe the juror selection process so that discrimination cannot occur. In this way, the federal court can fulfill the policy of the United States, which is to provide jurors who are randomly selected from a fair cross section of the community.

**Question 14 – Grounds for Excuse.** If one of the categories listed below applies to you and you wish to be excused for that reason, fill in completely the oval for your category at Question 14. Please make sure you also give in the "Remarks" on the front of this form such information as may be requested within the excuse category. You may still be qualified to serve if the court determines upon review that you appear to be eligible for service. Other persons may be excused only by showing jury service would cause them undue hardship or extreme inconvenience.