## **UNITED STATES DISTRICT COURT**

GENERAL ORDER

#### NO. 2005-08 MIDDLE DISTRICT OF LOUISIANA

## **ORDER AMENDING LOCAL RULES**

Appropriate Public Notice and an opportunity to comment having been given pursuant to Rule 83 of the Federal Rules of Civil Procedure, and pursuant to unanimous vote of the district judges of this court,

IT IS ORDERED that the Uniform Local Rules of the United States District Court for Eastern, Middle and Western Districts of Louisiana are amended as attached.

Baton Rouge, Louisiana, this <u>154</u> day of \_\_\_\_ 

Frank J. Polozola, Chief Judge

United States District Court

Ralph E. Tyson 🕻

United States District Judge

James J. Brady

United States District Judge

John V. Parker United States District Judge

# LOCAL CIVIL RULES FOR ELECTRONIC FILING

## LR 5.7.01M - Filing by Electronic Means

The court will accept for filing documents submitted, signed, or verified by electronic means that comply with procedures established by the court, as authorized by Rule 5(e) of the Federal Rules of Civil Procedure. The electronic record shall be the official record of the court.

Notwithstanding the foregoing, attorneys and others who choose not to become Filing Users in the Electronic Filing System are not required to file electronically, but rather may continue to file by conventional means as set forth in the Federal Rules of Civil Procedure.

The filing of initial papers, including the complaint and the issuance and service of the summons, shall be accomplished as set forth in the administrative procedures guide for the U.S. District Court, Middle District of Louisiana, which is authorized by General Order 2005: 6. A copy of the administrative procedures may be obtained from the clerk's office or downloaded from the court's website at www.lamd.uscourts.gov.

## LR5.7.10M - Service of Documents By Electronic Means

The "Notice of Electronic Filing" automatically generated by the court's Electronic Filing System, except as provided below, constitutes service of the filed document on all parties who have consented to electronic service. Parties who have not consented to electronic service must be served with a copy of any pleading or other document filed electronically in accordance with the Federal Rules of Civil Procedure and the Local Rules.

Most sealed filings do not produce a Notice of Electronic Filing, and therefore, service by the filer of any sealed document must be in accordance with the Federal Rules and the Local Rules.

A certificate of service must be included with all electronic filings. The certificate of service must identify the method of service upon each party.

## LR10.1M (Paragraph 2 only)

In addition to the requirement of FRCvP 10(a), after allotment the caption shall also indicate the initials of the judge and the magistrate judge to whom the case is assigned. (e.g., 00-204-FJP-SCR).

## **CRIMINAL LOCAL RULE FOR ELECTRONIC FILING**

# LOCAL CRIMINAL RULE 49 - SERVICE AND FILING OF PAPERS

## LCrR49.1M - Filing By Electronic Means

The court will accept for filing documents submitted, signed, or verified by electronic means that comply with procedures established by the court, as authorized by Rule 49(d) of the Federal Rules of Criminal Procedure. The electronic record shall be the official record of the court.

Notwithstanding the foregoing, attorneys and others who choose not to become Filing Users in the Electronic Filing System are not required to file electronically, but rather may continue to file by conventional means as set forth in the Federal Rules of Criminal Procedure.

The filing of charging documents, including the complaint, information, indictment and superseding information or indictment, shall be accomplished as set forth in the administrative procedures guide for the U.S. District Court, Middle District of Louisiana, which is authorized by General Order 2005-6. A copy of the administrative procedures may be obtained from the clerk's office or downloaded from court's website at www.lamd.uscourts.gov.

#### LCrR49.2M - Service of Documents By Electronic Means

The "Notice of Electronic Filing" that is automatically generated by the court's Electronic Filing System, except as provided below, constitutes service of the filed document on all parties who have consented to electronic service. Parties who have not consented to electronic service must be served with a copy of any pleading or other document filed electronically in accordance with the Federal Rules of Criminal Procedure and the Local Rules.

Most sealed filings do not produce a Notice of Electronic Filing, and therefore, service by the party of any sealed document must be in accordance with the Federal Rules and the Local Rules.

A certificate of service must be included with all electronic filings. The certificate of service must identify the method of service upon each party.