

UNITED STATES DISTRICT COURT  
MIDDLE DISTRICT OF LOUISIANA

FILED  
U.S. DIST COURT  
MIDDLE DIST. OF LA

2007 FEB 23 A 10:57

GENERAL ORDER

NUMBER: 2007: 03

SIGN  
BY DEPUTY CLERK

**Authority to Refund Erroneous or Duplicate  
On Line Filing Fee Payments**

The court delegates to the Clerk of Court authority to authorize refunds paid by a party who has used the ECF system to pay a fee on line by credit card and the fee was paid erroneously in that the payment constituted:


- 1) a duplicate fee payment related to the submission of a single document (including a single document erroneously submitted two or more times); or
- 2) a fee payment when no fee was due (e.g. when no document was attached to a submission, or the submission did not require payment of fee).

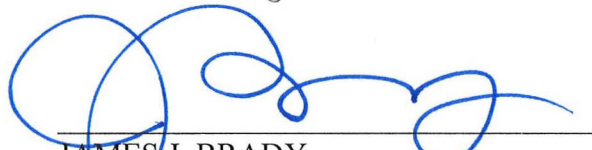
To obtain a refund, an ECF user must make a written request to the clerk. Any refund issued by the clerk to an ECF user must be processed through the court's electronic credit card system.


If an ECF user continues (or ECF users from the same law firm continue) to make repeated mistakes when submitting fees electronically, the clerk may request that the court issue an order to show cause why further requests for refunds should be considered.


IT IS SO ORDERED.

Baton Rouge, Louisiana, this 23 day of February, 2007.

  
RALPH E. TYSON, CHIEF JUDGE  
MIDDLE DISTRICT OF LOUISIANA

  
JAMES J. BRADY  
UNITED STATES DISTRICT JUDGE

  
FRANK J. POLOZOLA  
UNITED STATES DISTRICT JUDGE

  
JOHN V. PARKER  
UNITED STATES DISTRICT JUDGE

Jud. 078.  
Finance  
Clerk-078